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Account Enquiries admin@pty-online.co.za
Docex 181, Pretoria
Web <http://www.pty-online.co.za>
Bank Account Shelf Company Warehouse (Pty) Ltd
Bank First National Bank
Branch Clearwater Mall
Account Number 62100101360
Branch Code 251141
VAT Reg. No. 4780170371
Reg. No. 1997/005842/07

Directors: Christian Gouws B.A. B.Proc. & Adelle Uys

Conversion - CC to Company

1. Please complete parts A, B, C and Power of Attorney and statement of consent.
2. If the company has more than one director/shareholder, make a copy of Part C and Power of Attorney for each director/shareholder.

4. The registration fee is:

R570.00 if you collect the registered documents from our offices after registration; or

R658.00 (R570.00 plus R88.00 priority mail)

This amount must be deposited into the following bank account:

Shelf Company Warehouse (Pty) Ltd
First National Bank
Clearwater Mall
Account number. 62100101360
Branch Code. 251141

Alternatively, you can enclose a cheque with the registration documents.

As we require the original powers of attorney, please post the documents to the above postal address, or deliver the documents to our office.

CONVERSION - CC TO COMPANY*

PART A: INVOICING INFORMATION

TAX INVOICE TO BE MADE OUT TO _____

YOUR REF (IF APPLICABLE) _____

POSTAL ADDRESS: _____

DOCEX ADDRESS, IF APPLICABLE: _____

TEL _____ FAX _____

CELL NO _____ EMAIL _____

WE WILL CONFIRM RECEIPT OF YOUR APPLICATION AND WILL GIVE YOU A REFERENCE NUMBER. PLEASE INDICATE BY TICKING THE BOX BELOW, HOW YOU WANT US TO NOTIFY YOU. THIS REFERENCE NUMBER IS TO BE USED WHENEVER YOU MAKE ENQUIRIES.

<input type="checkbox"/>	SMS TO FOLLOWING CELL NO	_____
<input type="checkbox"/>	FAX TO FOLLOWING NO	_____
<input type="checkbox"/>	EMAIL TO FOLLOWING EMAIL ADDRESS	_____

IF YOU POSTED YOUR INSTRUCTION TO US, AND DO NOT RECEIVE CONFIRMATION WITHIN A REASONABLE PERIOD, PLEASE MAKE CONTACT WITH US, AS WE THEN DID NOT RECEIVE YOUR APPLICATION.

PLEASE INDICATE WHETHER WE SHOULD POST THE COMPANY DOCUMENTS AFTER REGISTRATION OR WHETHER YOU WILL COLLECT THE DOCUMENTS FROM OUR OFFICE. PLEASE TICK APPROPRIATE BOX.

<input type="checkbox"/>	PRIORITY MAIL (REMEMBER TO ADD R88.00 TO COST - A TOTAL OF R658.00)
<input type="checkbox"/>	WILL COLLECT

PART B: PARTICULARS OF CLOSE CORPORATION:

Current name of CC _____

The principal business of CC: _____

Registered physical address of the company **(MUST BE A STREET ADDRESS)**

and not a Post Box _____

Street Code _____

Postal Address of company _____

Postal Code _____

Email address of company _____

Telephone number of company _____

Authorised shares (nominally 1,000 no par value shares). **NB. Under the new Company Act 2008, companies can no longer issue par value shares .**

WE NEED ALL THE INFORMATION TO BE ABLE TO PROCEED WITH THE REGISTRATION.

NB. WE ALSO REQUIRE A COPY OF THE LATEST CK1, OR LATEST CK2, IF APPLICABLE.

PART C: PARTICULARS OF DIRECTOR/SHAREHOLDER:

MAKE A COPY OF THIS PAGE FOR EACH DIRECTOR/SHAREHOLDER

Surname _____
Full forenames _____
Any previous name _____

Identity number: (13 DIGITS). If not South-African please provide date of birth.

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Copy of Identity Document is required (THE APPLICATION FORMS CANNOT BE LODGED AT CIPC WITHOUT COPIES OF EACH DIRECTOR/SHAREHOLDERS IDENTITY DOCUMENT ATTACHED)

Residential address _____
Street code _____
Business address _____
Street code _____
Postal Address _____
Postal code _____
Nationality _____
Occupation _____
Number of shares subscribed for _____
Tel. No _____
Cell. No _____
Fax. No _____
Email address _____
How did you come to hear of us? _____

NB. ALL STREET AND POSTAL CODES MUST BE FURNISHED.

NB. WE NEED A COPY OF EACH DIRECTOR/SHAREHOLDERS IDENTITY DOCUMENT. THE COPY IS LODGED WITH THE APPLICATION FORMS AT CIPC

POWER OF ATTORNEY FOR CONVERSION FROM CC TO COMPANY

I, the undersigned

(full forenames and surname)

being desirous of forming a company to be registered under the name of :

or any other approved name

do hereby nominate, constitute and appoint :

Attorney CHRISTIAN GOUWS with full power of substitution, to be my lawful attorney and agent in my name, place and stead :

- **To apply for and obtain the registration of the Company under the Companies Act of the Republic of South Africa.**
- **To deliver to the Registrar of Companies, the CoR 14.1, CoR 15.1 and CoR 18.1, and/or any other documents or form which might be required for the registration of the Company.**
- **To make such amendment, addition or alteration and to any such documents and forms which my said attorney or agent may deem fit or which may be required by CIPC and to initial or sign as may be required, each of such amendments, additions or alterations.**
- **To alter the name of the Company, if the proposed name is not available, in such manner as my said attorney or agent may think fit.**
- **To uplift all documents from CIPC after the registration of the Company.**

Signed at _____ on _____ 20 _____

(Signature of shareholder/director)

STATEMENT OF CONSENT

(conversion from a close corporation to a company)

We, the undersigned, being members of:

_____ (Name and registration number of Close Coporation)

holding at least 75% of the members' interest in the corporation, consent to the conversion of the close corporation to a company.

SIGNED at _____ on this the _____ day of _____ 20 _____

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)

(Name of member)

(Signature)